

HIRING OFF-DUTY DEPUTIES

St. Johns County Deputy Sheriffs are available for off-duty employment at the request of citizens and businesses. The primary intent of Off-Duty Details is to provide supplemental service to the community through a variety of law enforcement services. The business or citizen requesting the Off-Duty Detail is required to pay for the service at a rate established by the St. Johns Sheriff's Office.

DETAILS

Presence at Churches, HOAs, Construction Projects
Traffic Enforcement
Traffic Control
Security
Funeral Escorts
Social Events
Large Scale Events

RATES FOR OFF-DUTY DETAILS

Deputy \$55.00 per hour (3-hour minimum)
*Supervisor \$65.00 per hour (3-hour minimum)
**Lieutenant \$75.00 per hour (3-hour minimum)
Interstate Project \$77.00 per hour (3-hour minimum)

*A supervisor is mandatory if four or more deputies are required for a given function or event.

**A lieutenant is mandatory if two supervisors are required for a given function or event.

REQUESTING OFF-DUTY DEPUTY DETAILS

Procedure for hiring an Off-Duty Deputy is as follows:

Contact Off-Duty Coordinator, Cindy Howell via email chowell@sjsso.org. Your request must be submitted seven days in advance from the date of service. Upon receipt of the request, your detail will be posted and you will receive an email of confirmation in return. Please include the following items within the email:

Business Name	Business Address & Telephone
Point of Contact for Deputy: Name and Cell Number	Type of Detail (Presence, Traffic Control, Traffic Enforcement, Security)
Date(s) Needed	Hours Needed (3-hour minimum)

****PLEASE BE ADVISED THE SJSO CANNOT GUARANTEE YOUR DETAIL WILL BE FILLED BY A DEPUTY. IF/YOUR DETAIL IS FILLED, THE DEPUTY WILL CONTACT YOU AT THE NUMBER YOU PROVIDE.**

PAYMENT METHODS

Payment in cash or check is required upon arrival. If the detail is extended beyond the set hours, supplemental payment for additional hours must be preapproved with the deputy.

Non-compliance with the payment policy could result in loss of future services and legal action.

CANCELLATIONS

Cancellations are required at least 24 hours in advance of a scheduled detail. Otherwise, the three-hour minimum charge per deputy will apply.

OFF-DUTY COORDINATOR CONTACT INFORMATION

St. Johns County Sheriff's Office

Cindy Howell, Coordinator

4015 Lewis Speedway

St. Augustine FL 32084

chowell@sjsso.org

Cell (904) 481-7839